

**Lymes' Youth Service Bureau
Board of Directors
October 23, 2012**

Attending: Meredith Britton, Chris Buckley, Sue Jette, Chris Macadam, Keith McCarthy, Tracy McGlinchey, Julie O'Brien, Tom Richardson, Amanda Rutledge, Donna Scott, Vivian Senft, Suzanne Thompson, Wendy Visgilio

Staff: Mary Seidner

Absent: Mike Boardman, Jeff Graybill, Sue Kelly, Tammy McAraw, Michele Mergy, Emily Roberts, Brenna Visgilio

7:10 Sue called the meeting to order

Donna asked for a motion to approve minutes from September and they were.

CHAIRMAN'S REPORT: Sue Jette

- Executive Committee is looking at Strategic Plan
- There will be a follow-up meeting to see if we are on target with our plan
- Sue requested feedback from everyone, to review the strategic plan and get back to her with thoughts.
- Sue announced that Keith would do a "Goal Setting" session for us this evening that could help us in our committee breakout sessions.

TREASURER'S REPORT: Chris Macadam

- Last week the market did poorly, down 450 points
- The good news is since 1995 when LYSB started with Essex Financial, the Endowment is up almost 7% annually.

DIRECTOR'S REPORT: Mary Seidner

- Budget: Community Campaign is doing well. Budget in Handout is missing page #2.
- Bulk Mailing Campaign is doing well.
- Major expense is the annual audit \$5600, which is a little higher than last year which was at \$5500.
- Busy in the office with programs.
- Missy is still out on Maternity
- Historical Society asked LYSB to participate in a "Then and Now" calendar.
- Education Foundation is having a Trivia Game, Friday, November 2nd and asked if LYSB would like to put a team together.
- Mary shared how to get minutes and documents on the website: click BOD (board of directors) Password is lysb2012 – case sensitive all lower case.

YAC REPORT: Meredith Britton

- Fall Fair at Center School was successful. Sold Snow Cones and Cotton Candy
- Halloween Party will be on 10/31
- Will be serving cookies and coffee at the polls this year
- YAC is larger this year and there are more boys involved

COMMITTEE REPORTS:

DEVELOPMENT: Wendy Visgilio

- Great turnout at the Connie Pike Gathering at The Old Lyme Inn; there were over 50 people
- Several generous gifts came in as a result of the evening, including a \$500 donation.
- **JULIE** talked about holiday parties. In good shape with 2 holes, Mcurdy Rd and Sterling City. Some ideas were discussed and will be followed up on.

GOVERNANCE COMMITTEE: Keith McCarthy

Wants to continue to work on goals from last year:

- Bi-laws
- Building Committee
- How we as board members can work together better
- Personnel policy
- Employee Handbook
- Process on how to select a new director
- How do we put together an executive committee

Keith did a FANTASTIC session on Goal Setting. His Power Point slides will be available on the website shortly.

8:15 pm we broke into Committee work-out groups

The Meeting was adjourned at 8:45 pm

Next Meeting is November 27, 2012 at 7:00 pm